



Forest Service
U.S. DEPARTMENT OF AGRICULTURE

WOOD PRODUCTS INFRASTRUCTURE ASSISTANCE (WPIA)

A New Financial Assistance Program Made Possible by the
Infrastructure Investment and Jobs Act (IIJA)

Informational Webinar

October 2022

Wood Innovations Homepage

<https://www.fs.usda.gov/science-technology/energy-forest-products/wood-innovation>

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Today's webcast is a recording and as a result questions are not able to be addressed in real-time. Please contact Patrick Rappold (Patrick.Rappold@usda.gov) or your Regional Wood Innovations Coordinator for answers to your questions.

The recording will be made available for viewing at the USDA Forest Service Wood Innovations homepage [<https://www.fs.usda.gov/science-technology/energy-forest-products/wood-innovation>].

A copy of the presentation slide deck will be also be posted to the USDA Forest Service [Wood Innovations homepage](#).

Any content changes to the Application Form or Instructions, that deviate from the information provided in this pre-recorded webinar, will be posted on the USDA Forest Service [Wood Innovations homepage](#).



Addressing Questions and Discussion Items

Every effort will be made answer questions raised.

Additional information may require you contacting your **Regional Wood Innovations Coordinator**.

| States | USDA Forest Service Regional Contact | |
|--|--------------------------------------|---|
| MT, ND, ID, NV, Northwestern SD, UT, & Western WY | Julie Kies | 406-370-3297 julie.kies@usda.gov |
| CO, KS, NE, SD, & WY | Laura Wolf | 303-275-5115 laura.wolf@usda.gov |
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Wood Innovations Regional Contacts

<https://www.fs.usda.gov/science-technology/energy-forest-products/wood-innovation-contacts>



- System for Award Management (SAM)
- <https://sam.gov/content/home>
- 100% Free to Register
- DO NOT go through a third party that may charge for registration.
- An Active SAM.gov registration is needed to finalize a grant agreement with the USDA Forest Service.
- When applying for funding through the WPIA program, provide a screenshot that you have begun the [SAM.gov](https://sam.gov) registration process.

The Official U.S. Government System for:

- Contract Opportunities (was fbo.gov)
- Contract Data (Reports ONLY from fpds.gov)
- Wage Determinations (was wdol.gov)
- Federal Hierarchy (Departments and Subtiers)
- Assistance Listings (was cfda.gov)
- Entity Information (Entities, Disaster Response Registry, and Exclusions)
- Entity Reporting (SCR and Bio-Preferred Reporting)

Learn More

Register Your Entity or Get a Unique Entity ID

Register your entity or get a Unique Entity ID to get started doing business with the federal government.

Get Started

Renew Entity

Check Registration Status

Already know what you want to find?

Select Domain... e.g. 1606N020Q02

VIDEO TRAINING: Get a Unique Entity ID (SAM)

UNIQUE ENTITY ID (SAM)

- ✓ 12-character alphanumeric value
- ✓ Assigned, managed, and owned by the federal government
- ✓ Validates your organization's legal business name and address

00:00

Video: How to get a Unique Entity ID



Only having a Unique Entity ID is not sufficient. If awarded financial assistance an entity must be fully registered in [SAM.gov](https://sam.gov).

When applying for funding through the WPIA program, provide a screenshot that you have begun the [SAM.gov](https://sam.gov) registration process.

What's the difference between only getting a Unique Entity ID and registering your entity?

An entity registration allows your organization the opportunity to receive a contract or **assistance directly from the federal government**, not from another contractor or awardee. **You need to register your entity in SAM.gov when you want to bid on federal contracts as a prime contractor or seek federal assistance as a prime awardee.**

Getting a Unique Entity ID only: Some entities who do business with the government may choose not to register in SAM.gov, for example, sub-awardees. In this case, those entities cannot bid directly on federal contracts as a prime contractor or seek federal assistance as a prime awardee. If this is the goal of the entity, they can go to SAM.gov and get a Unique Entity ID only (no entity registration required). The information required for getting a Unique Entity ID without registration is minimal. It only validates your organization's legal business name and address.

Wood Products Infrastructure Assistance (WPIA)

- Catalog of Federal Domestic Assistance #10.725
- Minimum Request \$50,000
- Maximum Request \$1,000,000
- Eligible Applicants: For-profit entities; state, local governments; Indian Tribes; school districts; community, not-for-profit organizations; institutions of higher education; and special purpose districts (e.g., public utilities districts, fire districts, conservation districts, and ports).
- Official notifications of when the USDA Forest Service will begin accepting applications and the deadline to apply will be posted on the Wood Innovations website - <https://www.fs.usda.gov/science-technology/energy-forest-products/wood-innovation>



Small-Diameter Ponderosa Pine Log Processing Facility in Northern Arizona.
Image Source: USDA Forest Service

National Strategies



Forest Service
U.S. DEPARTMENT OF AGRICULTURE

FS-1187a | January 2022

WILDFIRE CRISIS
strategy



+20
MILLION

Treating up to an additional 20 million acres of National Forest System lands.

+30
MILLION

Treating up to an additional 30 million acres of other Federal, State, Tribal, and private lands.

10
YEARS

Developing a plan for long-term maintenance beyond the 10 years.



A CALL
FOR
DECISIVE ACTION

WILDFIRE CRISIS
strategy



CONFRONTING THE WILDFIRE CRISIS

A Strategy for Protecting Communities and Improving Resilience in America's Forests

Purpose

Provide financial assistance to an entity seeking to **establish**, **reopen**, **retrofit**, **expand**, or **improve** a sawmill or other wood-processing facility that will utilize the byproducts from ecosystem restoration projects on federal or Indian lands at risk of unnaturally severe wildfire or insect or disease infestation. The facility must be in **near proximity** to the ecosystem restoration project.

A Baseline for Restoration – USDA Forest Service
[<https://www.fs.usda.gov/managing-land/national-forests-grasslands/restoration>]

All or parts of national forests and grasslands need restoring when they have been:

- Degraded: subtle or gradual changes that reduce the ecological integrity and health
- Damaged: acute to obvious changes in the ecosystem
- Destroyed: severe degradation or damage removes all macroscopic life and drastically alters the physical environment.



Fremont Winema National Forest, thinned ponderosa pine stand

Image Source: USDA Forest Service

Ecological Restoration Examples – Forest Restoration



Forest Restoration Activities in Northern Arizona Image Source: USDA Forest Service

Ecological Restoration Examples – Grassland Restoration



Grassland Restoration Activities in Southern Utah Image Source: USDA Forest Service

Byproducts

Logs, slash, chips, etc.



Images provided by USDA Forest Service



Eligible Activities

- Establish,
- Reopen,
- Retrofit,
- Expand, or
- Improve a **sawmill or other wood-processing facility** that will utilize the byproducts from projects on federal or Indian lands that have been identified as at risk for fire, insect, or disease and a high priority for ecological restoration.
- The facility must be in **near proximity** to the ecosystem restoration project.
- Federal funds **may not be** used for construction; however, they may be included in the cooperators share.



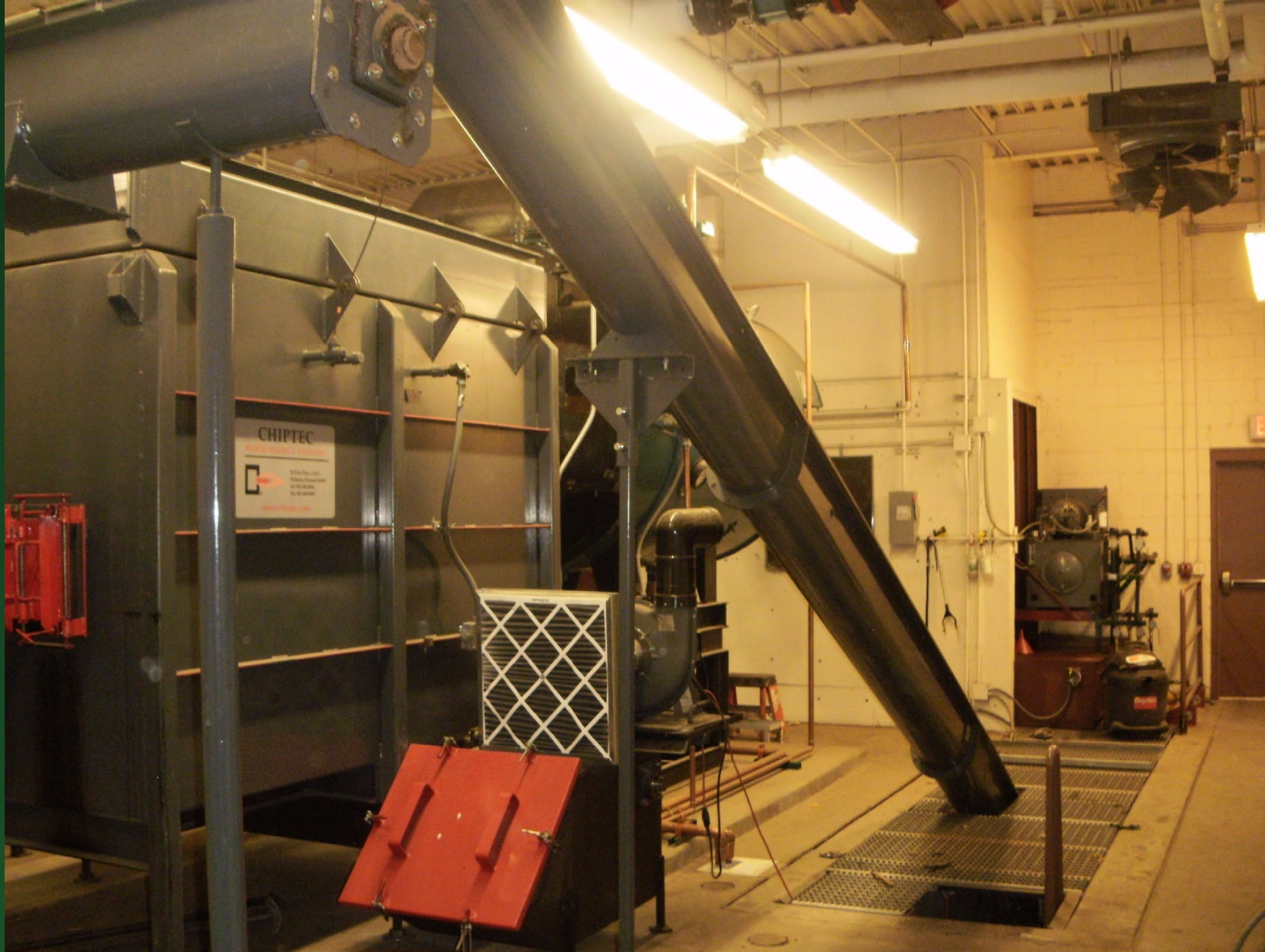
Sawmill Equipment in New Mexico. Image Source: USDA Forest Service

Not Just Sawmills



Commercial plant propagation in the northeast United States using woody biomass to produce heat for the green houses.

Not Just Sawmills



Heat generation using woody biomass on a college campus in the southwest United States.



Images provided by USDA Forest Service

Not Just Sawmills



High volume firewood production facility in the pacific northwest United States.

Eligibility

- For-profit entities; state, local governments; Indian Tribes; school districts; community, not-for-profit organizations; institutions of higher education; and special purpose districts (e.g., public utilities districts, fire districts, conservation districts, and ports).
- Facility must be **in close proximity** to federal or Indian lands and procure raw materials from federal or Indian lands. Further clarification of “**in close proximity**” will be posted on the Wood Innovations website.
- Successful applicants will address how financial support will enable increased utilization of byproducts from ecosystem restoration projects and how this assistance will help reduce restoration costs.

Wood Innovations Homepage

<https://www.fs.usda.gov/science-technology/energy-forest-products/wood-innovation>

Funding

- Program Funding Up To: \$12,500,000
 - Award Ceiling: \$1,000,000
 - Award Floor: \$50,000
- No requirements for match to the financial request; however, cooperator contribution funding level is a project selection criteria.
- Applicants are more likely to be funded if it can be shown that at least 25% of the total project cost originates from non-federal dollars. An exception to this preference is if the project will benefit a disadvantaged community.
- Federal funds cannot be used for construction of buildings (facilities), federal funds can be used to reimburse for facility engineering, permitting, or design costs.
- Procurement of mobile equipment (e.g., forklifts, skidders, feller bunchers, self-propelled in-woods chipping units) will NOT be funded under this funding opportunity. Use of federal funds to lease mobile equipment will be allowed if they are not lease-to-own arrangements.
- The purchase of mobile equipment will be allowed for Indian Tribes.

Application & Instructions

- Application and instructions are available for download at the Wood Innovations homepage.
- Submit application and associated federal grant forms to Patrick.Rappold@usda.gov.
- Deadline to apply for financial assistance to be determined.
- Highlight or identify confidential information that should not be included in public information releases.

The screenshot shows the USDA Forest Service website for Wood Innovations. At the top, there is a search bar with the text "Enter Keyword(s)" and a green "GO" button. Below the search bar is a navigation menu with links: "Visit Us", "Managing the Land", "Learn", "Science and Technology", "Working with Us", "About the Agency", and "Inside the FS". The main content area is titled "Wood Innovations" and features a "Related Content" sidebar on the left with links to "Forest Management", "Forest Inventory & Analysis", "Fire", "Sustainability and Climate", "Forest Products Week", "National Bioenergy Day", "Forest Products Laboratory", "WoodWorks", "Wood Innovations Staff Contacts", "National Utilization & Marketing Staff Directory", and "Wood Innovations Project". The main content area includes a map titled "Statewide Wood Energy Teams and Statewide Wood Utilization Teams 2021 Status" showing the United States with various states highlighted in blue and green. To the right of the map is a section titled "State Wood Energy and Utilization Teams" with the text "The Forest Service supports state-wide wood energy and utilization teams through the Wood Innovations grant program." and a green "Read More" button. Below the map and text is a section titled "Wood Innovations Program".

Wood Innovations Homepage

<https://www.fs.usda.gov/science-technology/energy-forest-products/wood-innovation>

Infrastructure Investment and Jobs Act Financial Assistance to Facilities that Purchase and Process Byproducts for Ecosystem Restoration (CFDA 10.725)

Wood Products Infrastructure Assistance (WPIA) FY2022 Application

Required Actions - Ensure that your organization is registered with the System for Award Management (SAM), which is located at <https://sam.gov>.

Cover Page for Part 1: Cooperator Contact Information

1. Project Title: _____

2. Project Length (Typically 2 -3 years up to a maximum of 5 years): _____

3. Legal Business Name of Applicant: _____

4. Project Facility Type (Check all that apply):
 Wood Processing Facility Wood-to-Energy Facility Sawmill

Select the 2022 [North American Industry Classification System \(NAICS\)](#) code that most closely describes the current or proposed project facility. (e.g., 321113 – Sawmills, 321999 Wood pellets manufacturing). NAICS Code: _____

5. Physical Location of the Current or Proposed Project Facility (Provide physical address, weblink from an online mapping service, or geographic coordinates): _____

6. Project Cost & Cooperator Funding

| | | |
|---|-------|---------|
| A. USDA Forest Service Funding Request: | _____ | \$ 0.00 |
| B. Cooperator Funding ¹ (Amount of non-federal funds allocated to project): | _____ | \$ 0.00 |
| C. Cooperator Funding as a Percentage of USDA Forest Service Funding Request (A÷B x 100): | _____ | % |
| D. Total Project Cost (A + B): | _____ | \$ 0.00 |

7. Contact Information

Financial Agreement Contact (Responsible official for the financial administration of the grant agreement)

Name: _____ Title: _____

Organization/Company: _____

Street Address/P.O. Box: _____

City, State Zip: _____

Phone: _____ E-mail Address: _____

Project Contact (Responsible for management/coordination of project) If listed above, check box

Name: _____ Title: _____

Organization/Company: _____

Street Address/P.O. Box: _____

City, State Zip: _____

Phone: _____ E-mail Address: _____

¹ While a match is not required, cooperator funding is a project selection criterion. Applicants are more likely to be funded if at least 25% of the total project cost originates from non-federal dollars.

Part 1: Project Questionnaire, Description of Project and Financial Plan, Budget Table and Justification, and Appendices

A. Project Questionnaire - Answer each question as accurately as possible.

Q1. Primary purpose of the financial assistance request. *(Select all that apply)*

- | | |
|--|---|
| <input type="checkbox"/> Establish a processing/manufacturing facility where previously no facility existed. | <input type="checkbox"/> Expand an operational or idled facility to increase wood or biomass utilization and or manufacturing capacity. |
| <input type="checkbox"/> Reopen a facility that was shut down or idled. | <input type="checkbox"/> Improve a facility to increase operational efficiencies and or reduce operational costs. |
| <input type="checkbox"/> Retrofit or convert an operational or idled facility. | <input type="checkbox"/> Other purpose. <input type="text"/> |
-

Q2. Status of the facility that is the primary focus of this financial request. *(Select all that apply)*

- | | |
|--|---|
| <input type="checkbox"/> Development/engineering phase. | <input type="checkbox"/> Operating at less than 50% capacity or idled. |
| <input type="checkbox"/> Seeking non-federal financing to initiate construction. | <input type="checkbox"/> Not operating but will be at more than 50% capacity in less than 6 months. |
| <input type="checkbox"/> Currently under construction. | <input type="checkbox"/> Permanently shut down. |
| <input type="checkbox"/> Operating at full production capacity. | <input type="checkbox"/> Other status. <input type="text"/> |
-

!! Feel free to put additional information as an Appendix !!

Q3. What percentage of raw materials used at the project facility are currently or will be byproducts (*logs, woody biomass, etc.*) from ecosystem restoration projects on federal or Indian lands.

Check this box if the project facility utilizes wood waste from other facilities and enter the percentage estimate of raw materials from the wood waste facility that originate from ecosystem restoration projects on federal or Indian lands.

Q4. (a) At current operating status, list the volumes and types of raw materials, on an annual basis, that are procured for the project facility. (*e.g., 150,000 green tons of whole-tree chips per year*)

(b) Of this amount, identify the volumes and types of materials that originate from federal or Indian lands.

!! Feel free to put additional information as an Appendix !!

Q5. (a) How much additional forest material from federal or Indian lands is projected to be utilized because of the financial assistance? List the additional quantities (volumes, tons, or CCF – hundred cubic feet) and types of raw materials, on an annual basis, that would be procured for the project facility under this financial assistance request. Please provide justification for the projection. *(e.g., 300,000 green tons of whole-tree chips per year)*

[Redacted]

Q6. (a) Identify any ecosystem restoration projects that the project facility is current or planning to collaborate with. Identify if the ecosystem restoration project is primarily occurring on federal, Indian, state, private lands, or a combination.

[Redacted]

(b) What is the furthest distance the byproducts travel to the project facility from the ecosystem restoration projects?

[Redacted]

!! Feel free to put additional information as an Appendix !!

Q7. (a) Identify any federal or Tribal forestland or rangeland that the project facility currently has under contract with that allows for the removal and utilization of merchantable or unmerchantable wood products and/or woody biomass. Please provide copies of these contracts in the Appendix of Part 1 of this application.

(b) What is the furthest distance the byproducts travel to the project facility from the areas under contract?

Q8. (a) Using the [CDC/ATSDR Social Vulnerability Index](#), please report the 2018 SVI score for the county or counties where the byproducts will be sourced or where they will be used. Enter the county name and the 2018 SVI score.

(b) If you have additional comments and sources on how this project will support disadvantaged communities, please add them here:

SVI Home

Fact Sheet

Data & Tools Download


Publications & Materials

SVI Interactive Map

Prepared County Maps

SVI Interactive Map

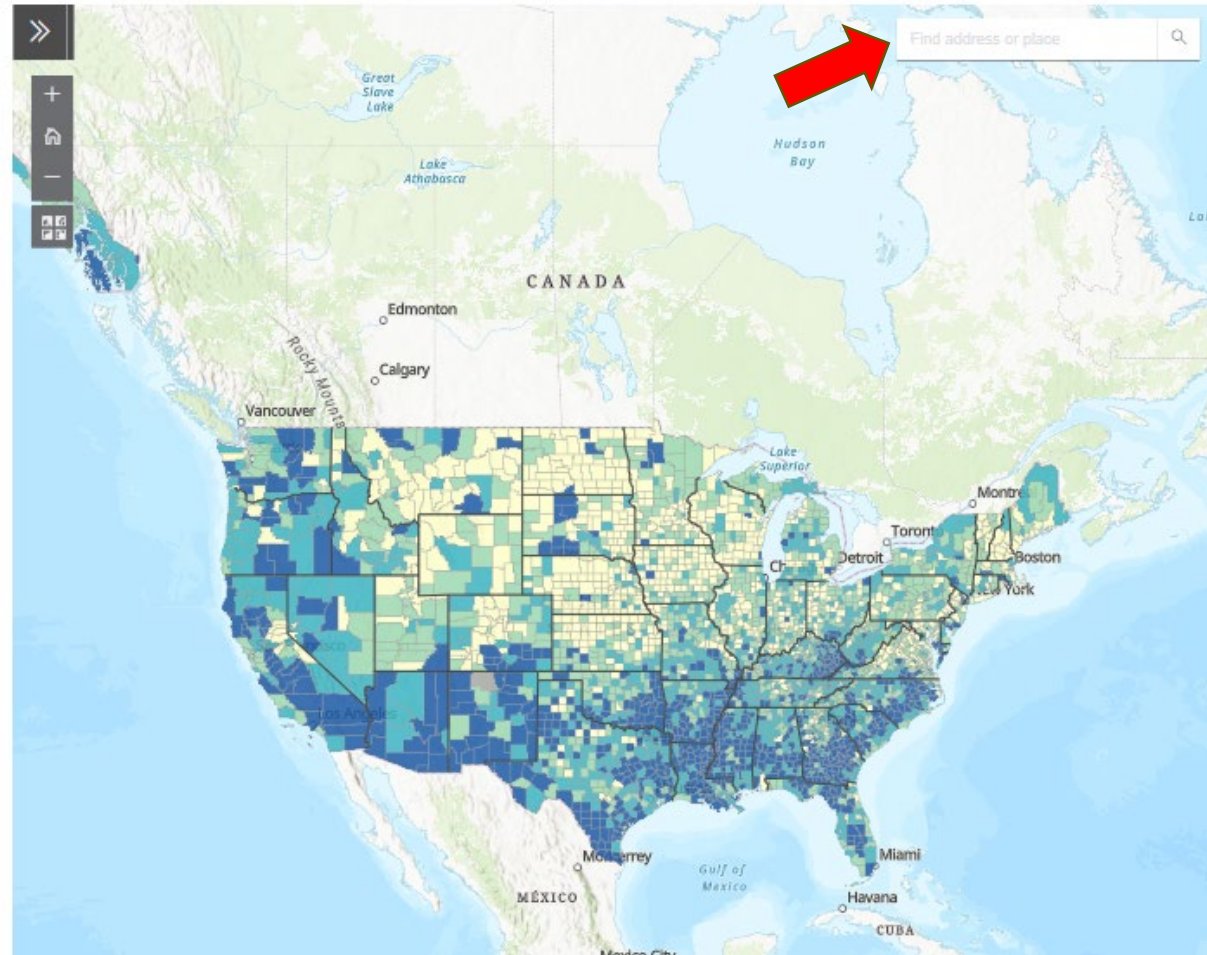


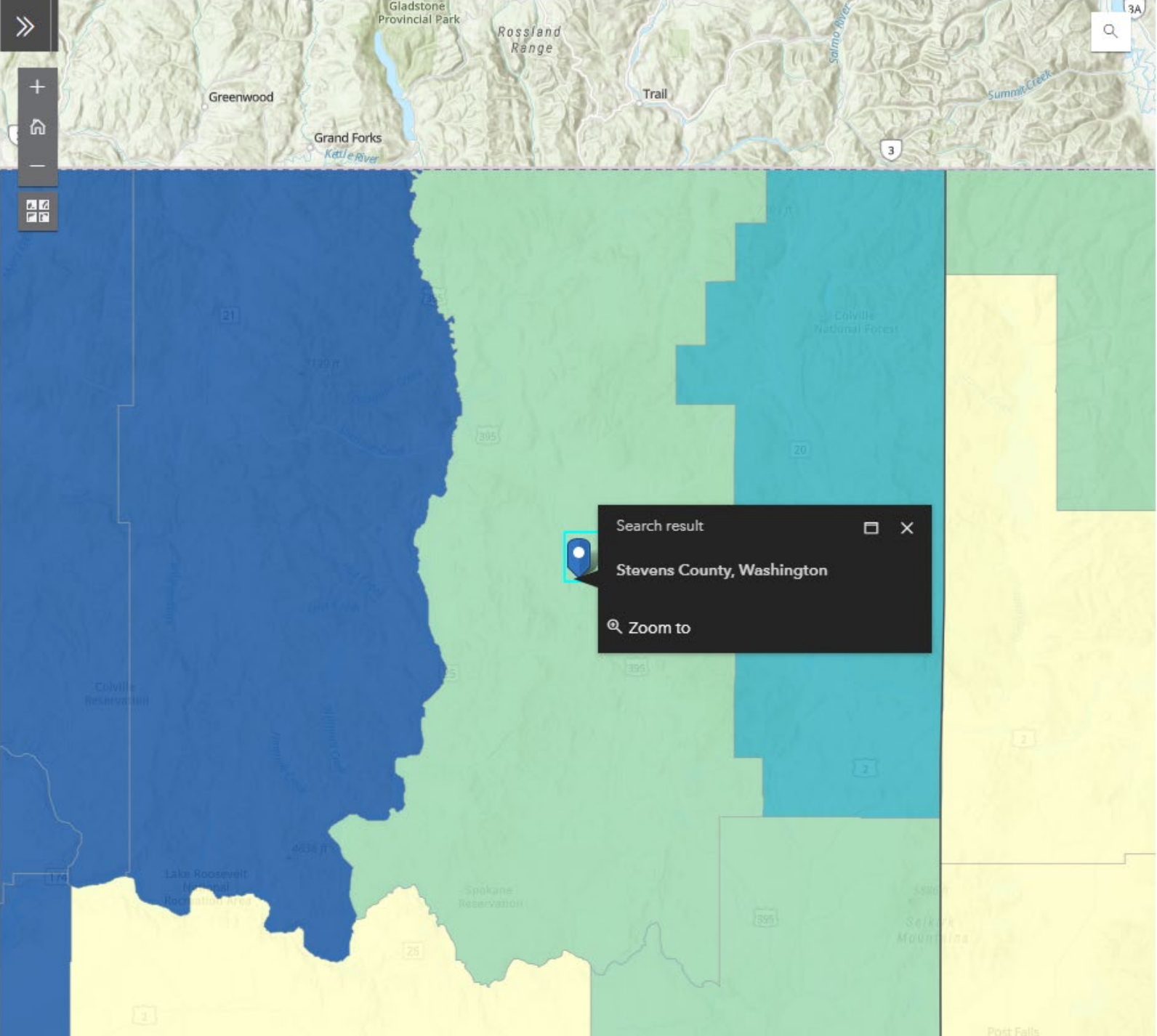
Click the  symbol in the upper left of the map to display the Map Details and Legend. Click the Details tab to display Map Tips, which explain how to explore the map. Click the Map Legend tab to display and interact with the layers comprising the map for the selected year.

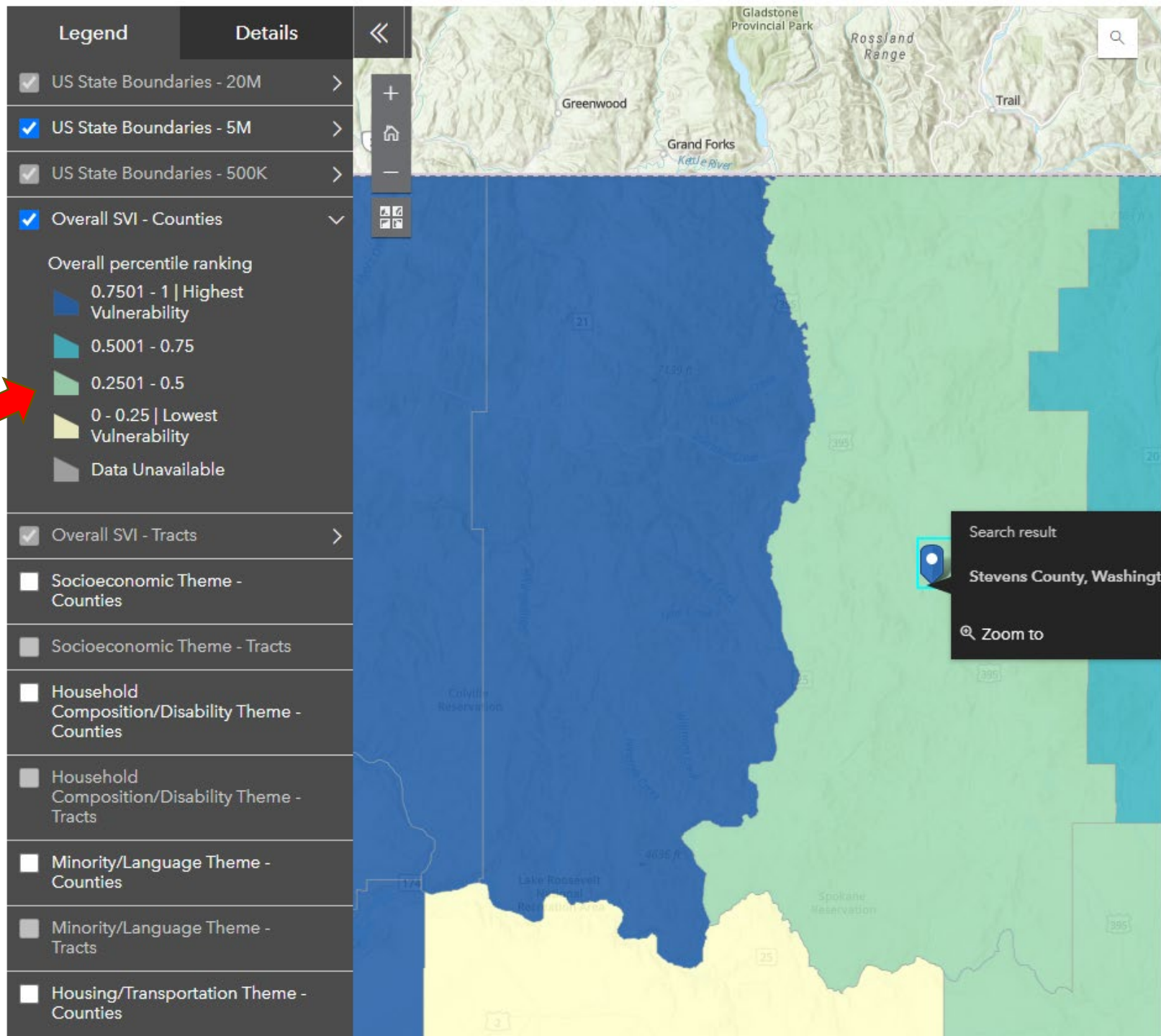
[Link to previous interactive SVI Map](#)

SVI Year

2018







This funding program is designed to provide financial assistance to facilities that purchase byproducts from high and very high priority areas for ecosystem restoration involving vegetation removal. Applicants are asked in Questions 9 through 12 to identify if their project will help treat areas at high or very high risk of severe wildfire or insect and disease infestation. Several options to categorize these lands include High Priority Firesheds and Initial Landscape Investments (Wildfire Crisis Strategy), Wildfire Risk to Communities (wildfirerisk.org), and the National Insect and Disease Risk map.

Q9. Identify if the raw material sourcing areas for the project facility are located within one of the *Top 10 USDA Forest Service designated Firesheds* – [Top 10 Firesheds by State Interactive Map](#) (*Users must zoom in to identify the firesheds*). Yes No Could not be determined

Get started

You can explore maps, add layers, and more without signing in. To save your work, sign in before creating your map.

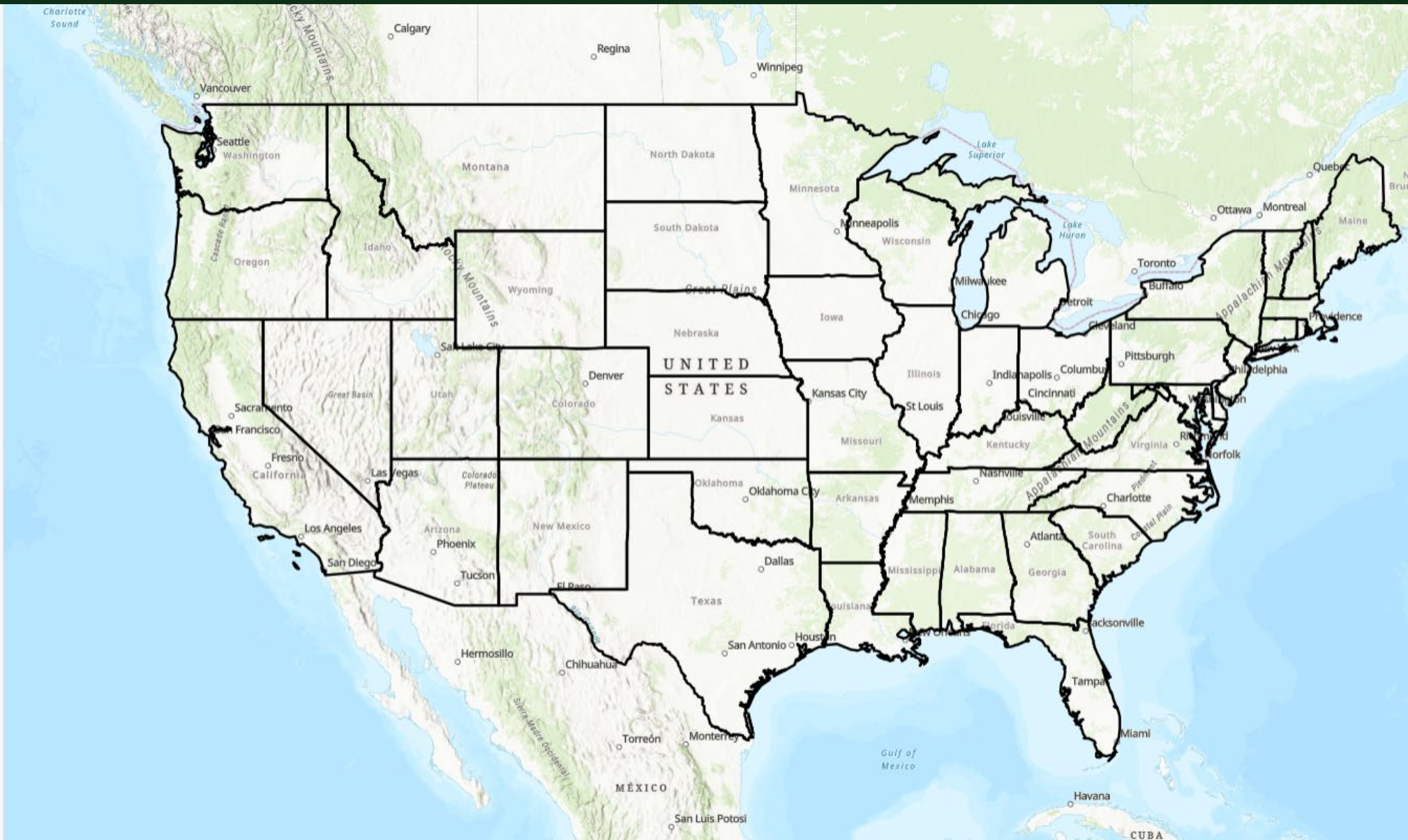


[Learn more about Map Viewer](#)

Top 10 Firesheds by State_WFL1



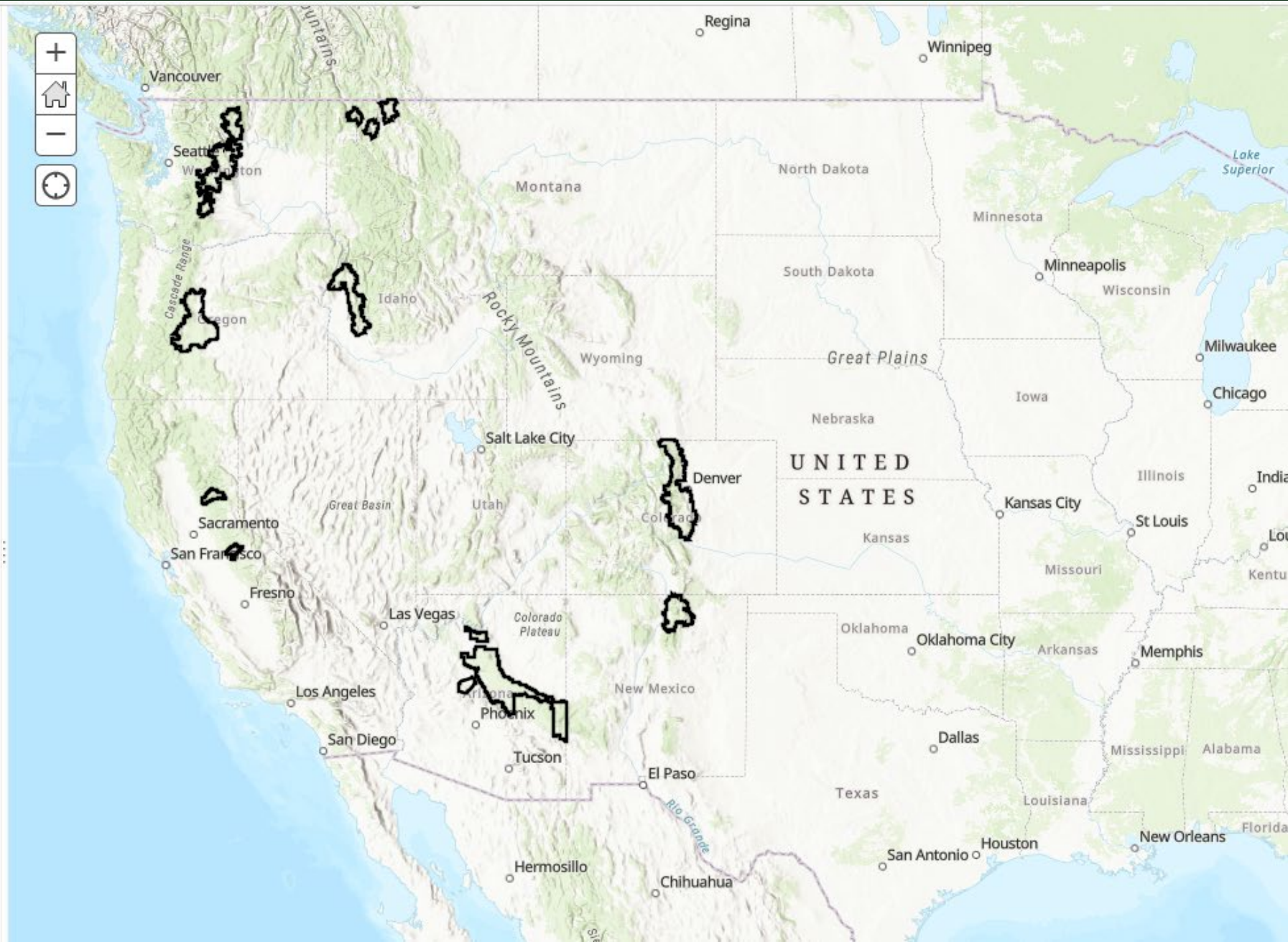
+ Add layer



Q10. Identify if the raw material sourcing areas for the project facility will include materials from within the boundaries of the *Initial Landscape Investments* areas using the following interactive map – [Forest Service Initial Landscapes Investments Interactive Map](#). Yes No Could not be determined

Contents

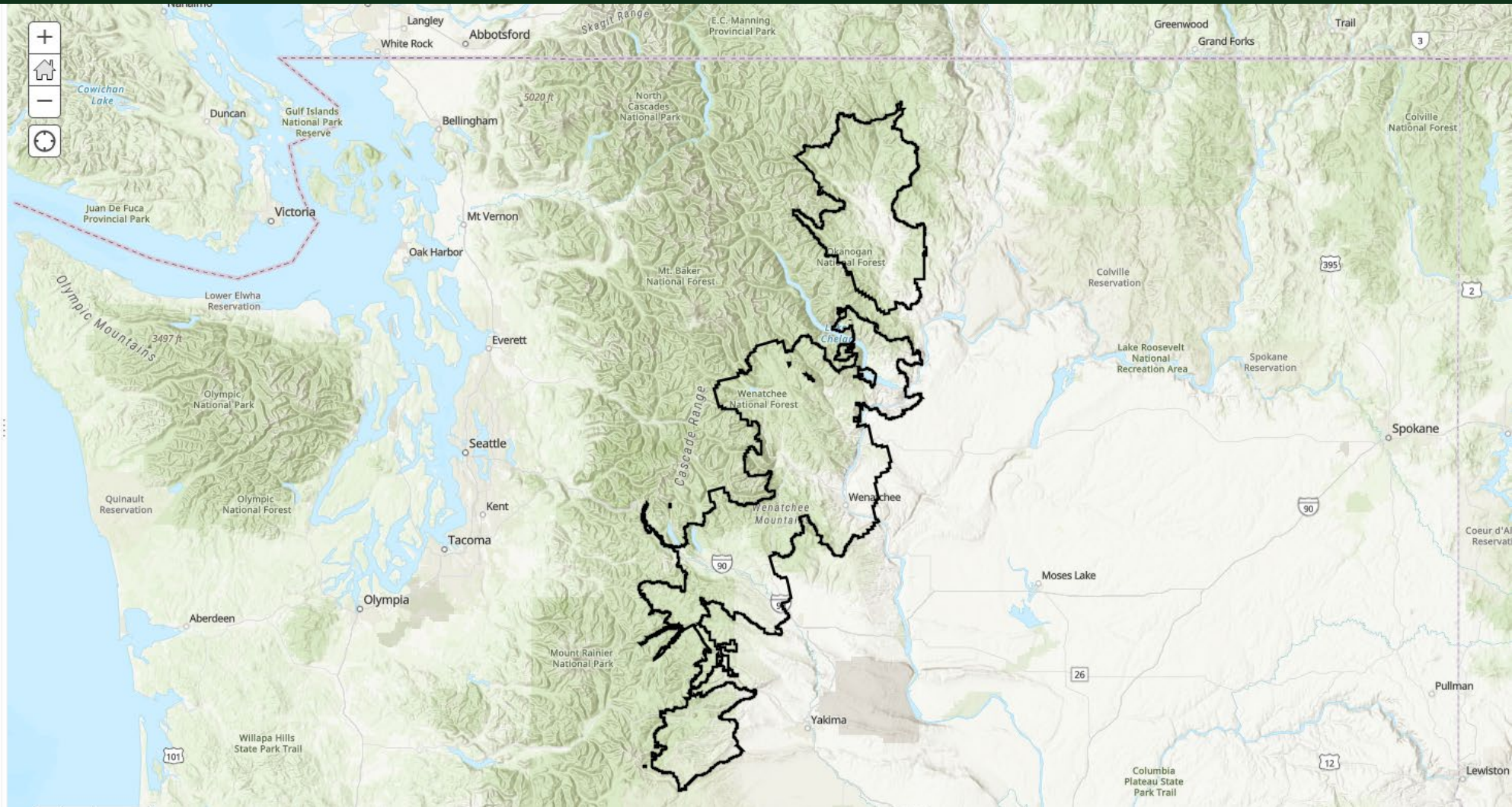
- BIL Initial Landscapes - BIL National Priority Landscapes
 -
 -
 -
 -
 -
- Topographic



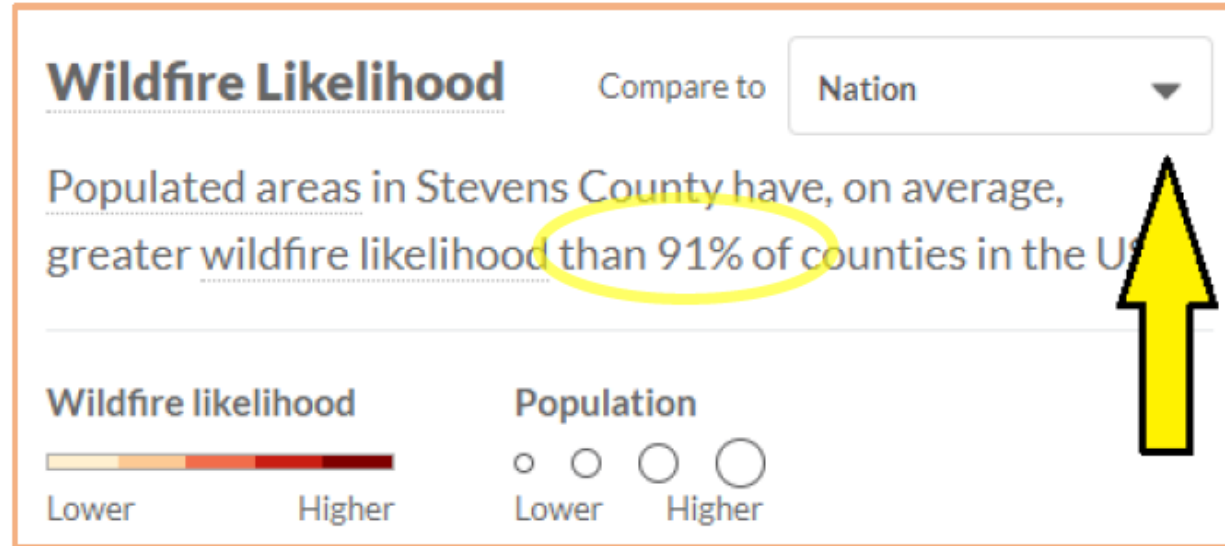
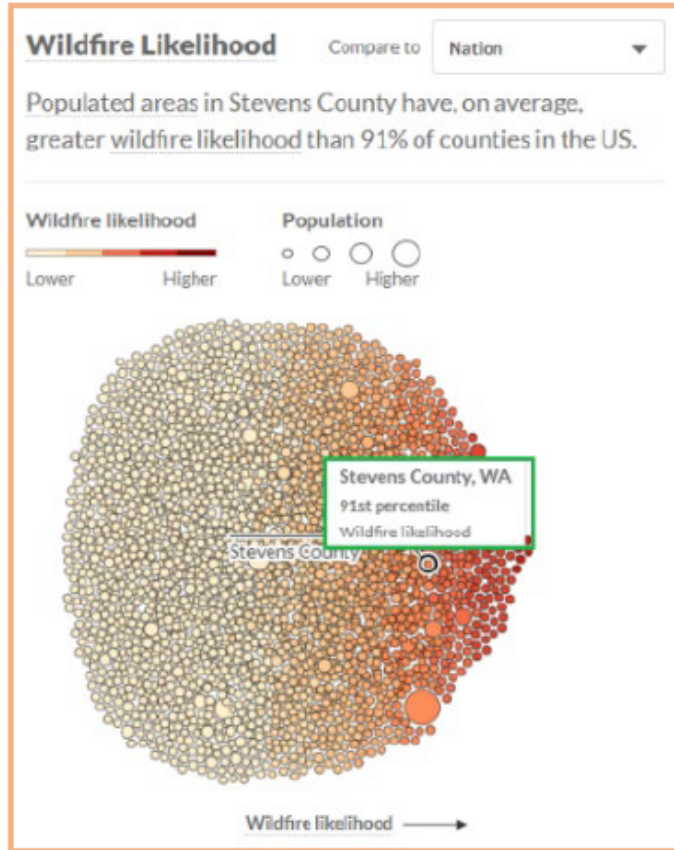
Contents

BIL Initial Landscapes - BIL National Priority Landscapes

Topographic



Q11. Using the [Wildfire Risk to Communities Interactive Map](#), search by County and then select *Wildfire Likelihood*, for the county that will be the main source of raw material for the project facility. (*Stevens County, WA used as an example*). Make sure Nation is selected on the “Compare to” drop-down menu.



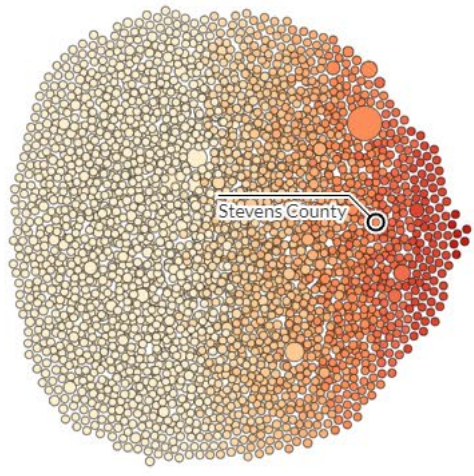
What is the *Wildfire Likelihood* percentile for the County as compared to other counties in the U.S.?

!! Feel free to put additional information as an Appendix !!

Washington >
Stevens County

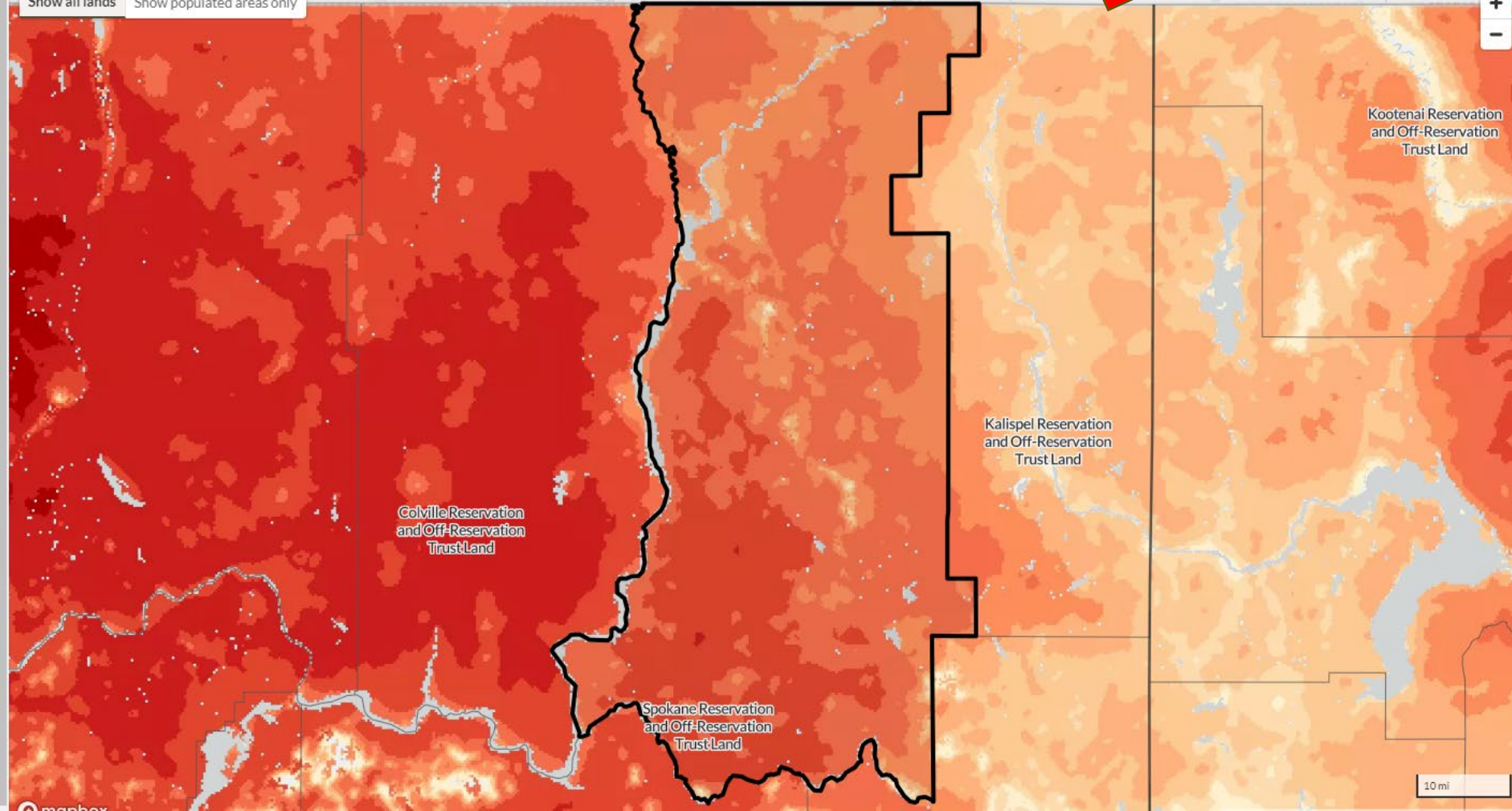
Wildfire Likelihood Compare to **Nation**

Populated areas in Stevens County have, on average, greater wildfire likelihood than 91% of counties in the US.



Take Action
How can my community take action against wildfire? Find ways to [reduce risk](#).

Show all lands Show populated areas only



Washington >
Stevens County

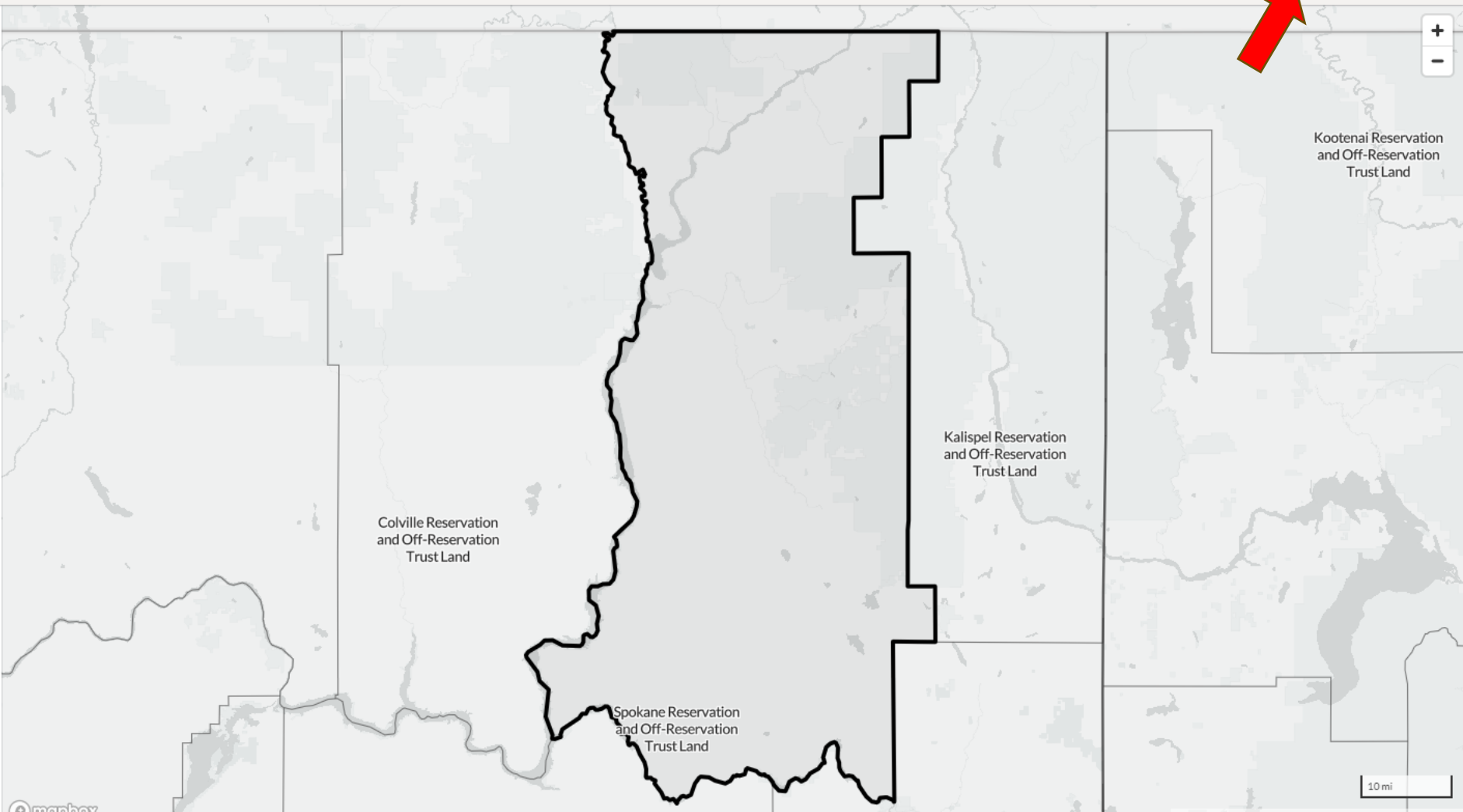
Vulnerable Populations

The population of Stevens County is 45,233. Potentially vulnerable populations may experience difficulty preparing for and responding to wildfire.

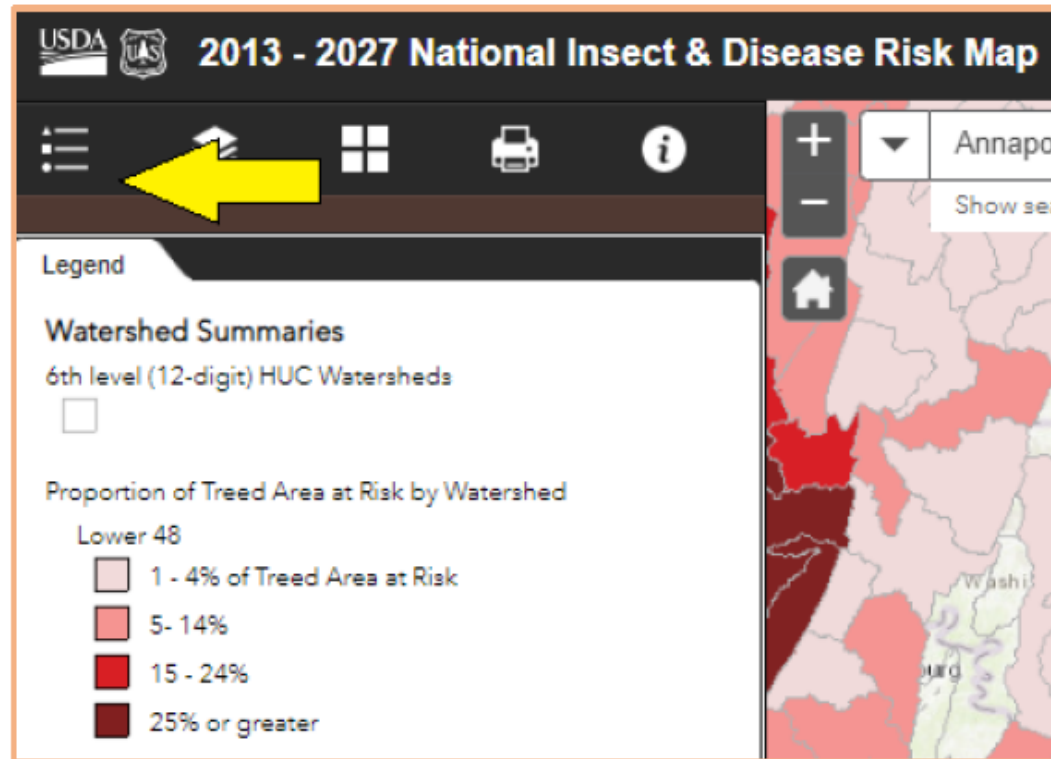
| | Number | Percent |
|--------------------------|-------------|-------------|
| Families in poverty | 997 ±176 | 8.1% ±1.4% |
| People with disabilities | 8,954 ±484 | 19.9% ±1.1% |
| People over 65 years | 10,555 ±511 | 23.3% ±1.1% |
| Difficulty with English | 327 ±221 | 0.8% ±0.5% |
| Households with no car | 766 ±143 | 4.3% ±0.8% |
| Mobile homes | 3,539 ±335 | 19.8% ±1.8% |

Data are from the most recent five-year rolling survey period of the U.S. Census Bureau American Community Survey.

Take Action
 How can my community take action against wildfire? Find ways to [reduce risk](#).

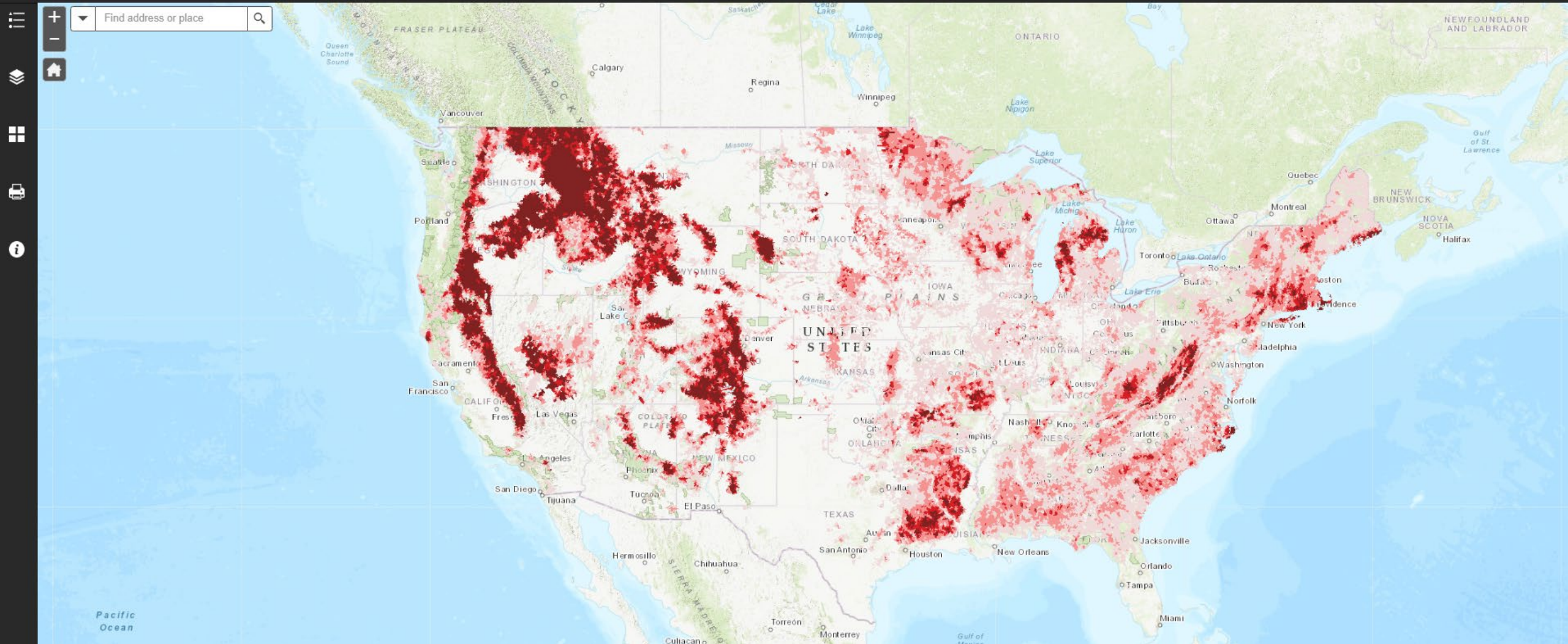


Q12. Using the [National Insect & Disease Risk Map](#) identify the *Proportion of Treed Area at Risk* for the area that will supply raw material to the project facility. Click on the legend symbol in the upper right of the map to identify how the map colors correspond to the proportion categories (*Select all that apply*).



- 0% of Treed Area at Risk
- 1 - 4%
- 5- 14%
- 15 - 24%
- 25% or greater
- Could not be determined
- I have provided additional forest health information in the Appendix.

!! Feel free to put additional information as an Appendix !!

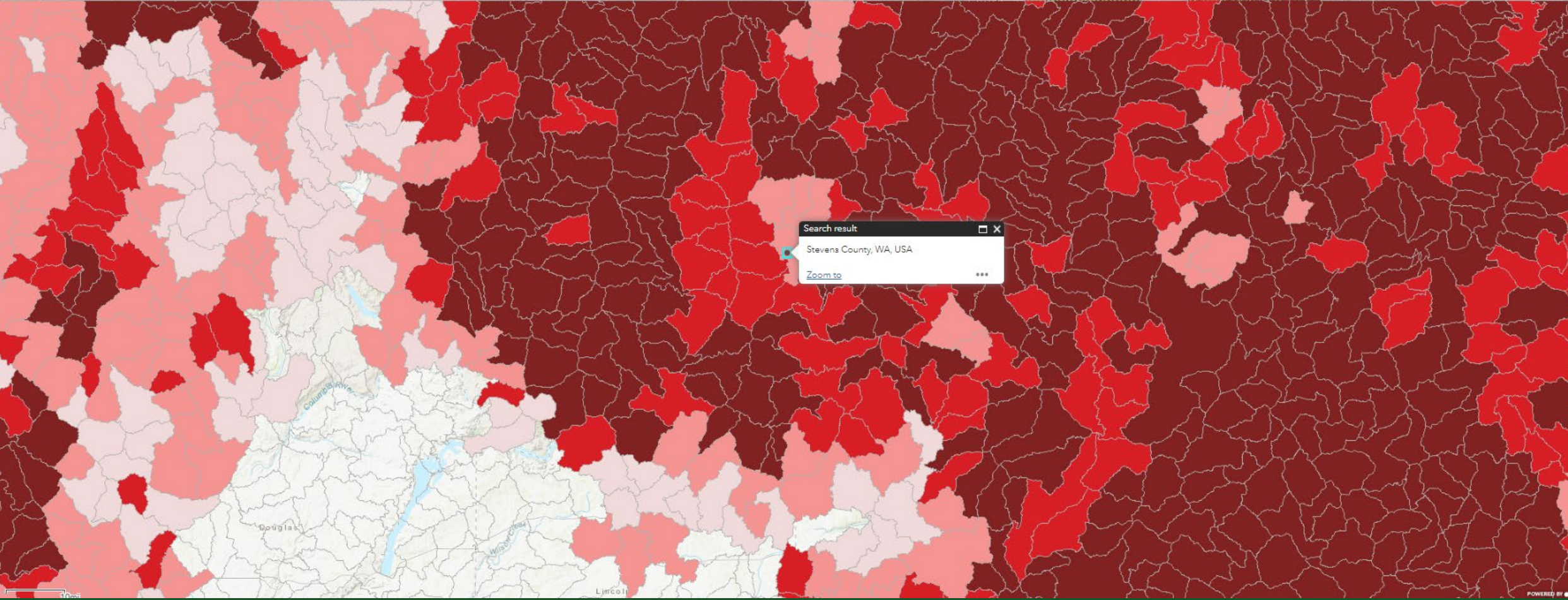




Stevens County, WA, USA X

ArcGIS World Geocoding Service

Stevens County, WA, USA





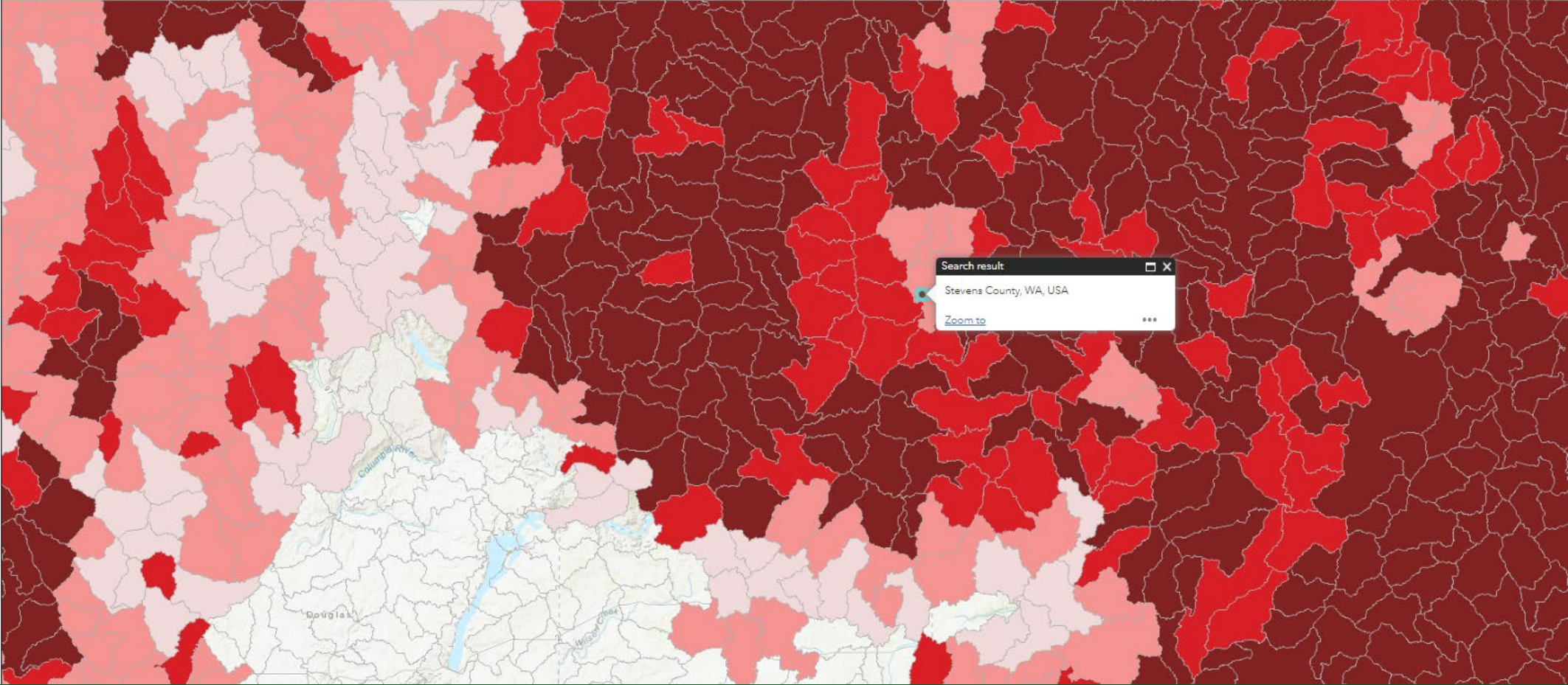
Legend

Watershed Summaries

6th level (12-digit) HUC Watersheds

Proportion of Treed Area at Risk by Watershed

- Lower 48
- 1 - 4% of Treed Area at Risk
 - 5 - 14%
 - 15 - 24%
 - 25% or greater
- Alaska
- 1 - 4% of Treed Area at Risk
 - 5 - 14%
 - 15 - 24%
 - 25% or greater
- Hawaii
- 1 - 4% of Treed Area at Risk
 - 5 - 14%
 - 15 - 24%
 - 25% or greater



Search result

Stevens County, WA, USA

[Zoom to](#)

CHARACTER LIMITED FORMS

Description of Project and Financial Plan

Describe the intended project activities and financial need of the project facility. Describe the planned project activities that will (1) Utilize meaningful volumes of byproducts from ecosystem restoration activities on federal lands or Tribal lands and/or (2) Improve manufacturing efficiencies to ensure continued operations at the project facility. In addition, describe how the financial assistance will play a role in creating long-term wood utilization that will support continued ecosystem restoration work on federal or Tribal lands. Identify the following:


1. What are the project goals and objectives?
2. How will the financial assistance be used to increase wood utilization capacity or manufacturing efficiencies at the project facility?
3. What is the anticipated impact of the financial assistance on the ability of federal or Tribal land managers to reduce wildfire risk or insect and disease infestation?
4. Identify how the project will assist in reducing the cost of conducting ecological restoration projects that generate byproducts such as logs and woody biomass.

1. Project Budget Table

| Categories | I. Forest Service Funds | II. Cooperator Funds (non-federal funds) | III. Total |
|--|-------------------------|--|------------|
| 1. Personnel | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 2. Fringe benefits | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 3. Travel | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 4. Equipment | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 5. Supplies/Materials | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 6. Contractual (identify below) | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 7. Construction | N/A | \$ 0.00 | \$ 0.00 |
| 8. Other (identify below) | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 9. Total Direct charges | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 10. Indirect charges | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 11. Total | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 12. Percentage of Total (%) | 0 % | 0 % | 0 % |

Note: Applicants should be aware that **the purchase of stationary equipment (>\$5,000) with Forest Service funds creates a federal interest in the equipment.** Any proposed equipment is subject to the regulations at 2 CFR § 200.310, 200.313, and 200.316. These 2 CFR § 200 regulations are available at: www.ecfr.gov.

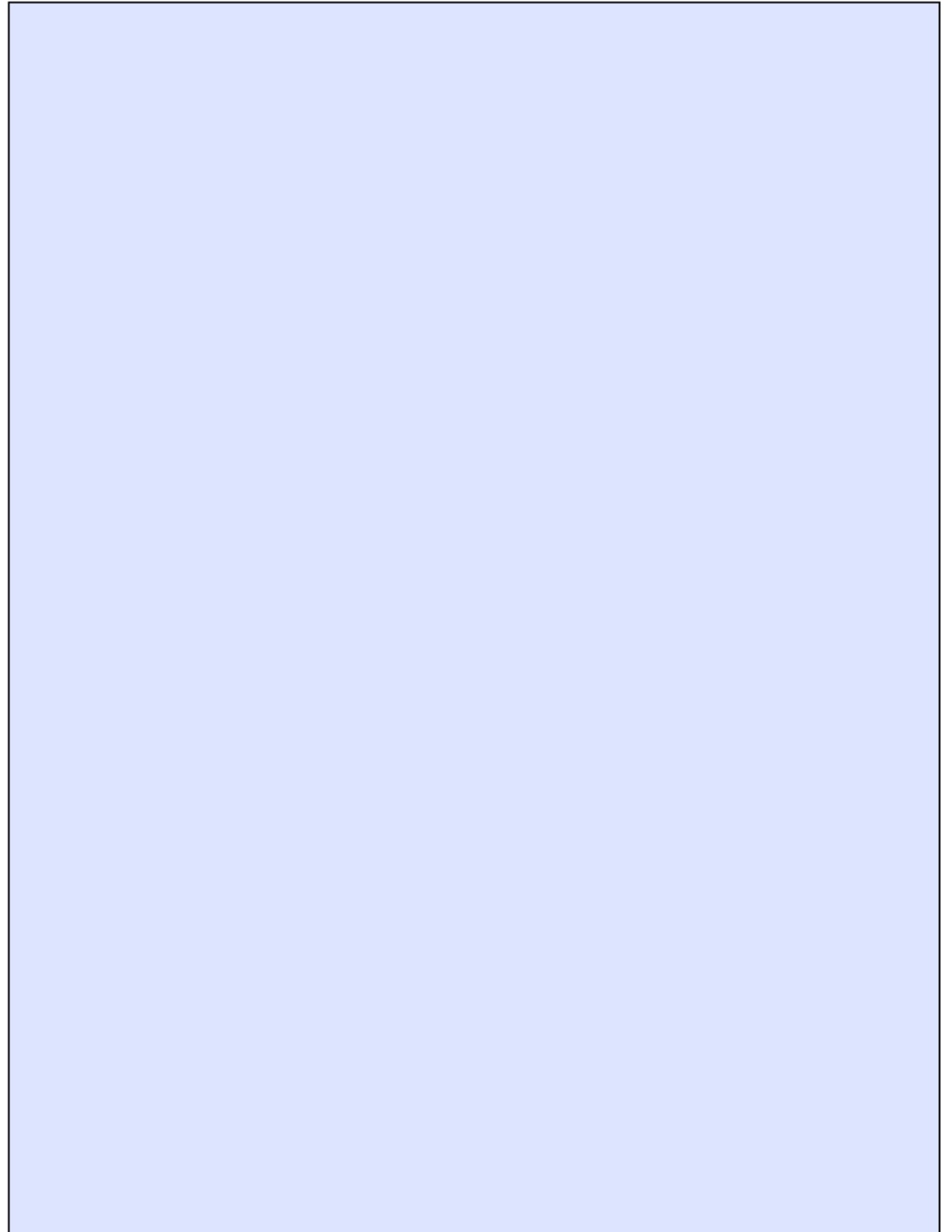
Budget Line 1. Personnel: This is the actual estimated salary cost paid and does not include fringe benefits. Show job titles or positions, estimated days or hours, and the estimated cost per day or hour. Costs must align with regulations listed in [2 CFR § 200.430](#). *(This field is limited to 1,625 characters and spaces)*



Budge Line 2. Fringe Benefits: Fringe is generally expressed as a percentage of the salary cost. Provide the rate and total estimated cost. *(This field is limited to 1,625 characters and spaces)*



Budget Line 3. Travel: Show anticipated trips, number of travelers, locations, and an estimated cost per trip. *(This field is limited to 5,000 characters and spaces)*



Budget Line 4. Equipment: Identify all equipment being funded. Provide documentation of equipment costs in Appendices. *(This field is limited to 5,000 characters and spaces)*

- ✓ Applicants should be aware that the purchase of equipment greater than \$5,000 with Forest Service funds creates a federal interest in the equipment until the value of the equipment falls below \$5,000.
- ✓ Applicants are strongly encouraged to use non-federal funding to purchase equipment and use federal financial assistance to cover other relevant project associated costs, which include but are not limited to the engineering, design, transportation, and installation of the equipment.
- ✓ While awarded federal funds cannot be used for construction of buildings (facilities), federal funds can be used to reimburse for facility engineering, permitting, or design costs.
- ✓ Procurement of mobile equipment (e.g., forklifts, skidders, feller bunchers, self-propelled in-woods chipping units) will NOT be funded under this funding opportunity.
- ✓ Use of federal funds to lease mobile equipment will be allowed if they are not lease-to-own arrangements.
- ✓ The purchase of mobile equipment will be allowed for Indian Tribes.

Budget Line 5. Supplies/Materials: Provide an estimate of the supplies and materials that may be purchased for the project. *(This field is limited to 5,000 characters and spaces)*

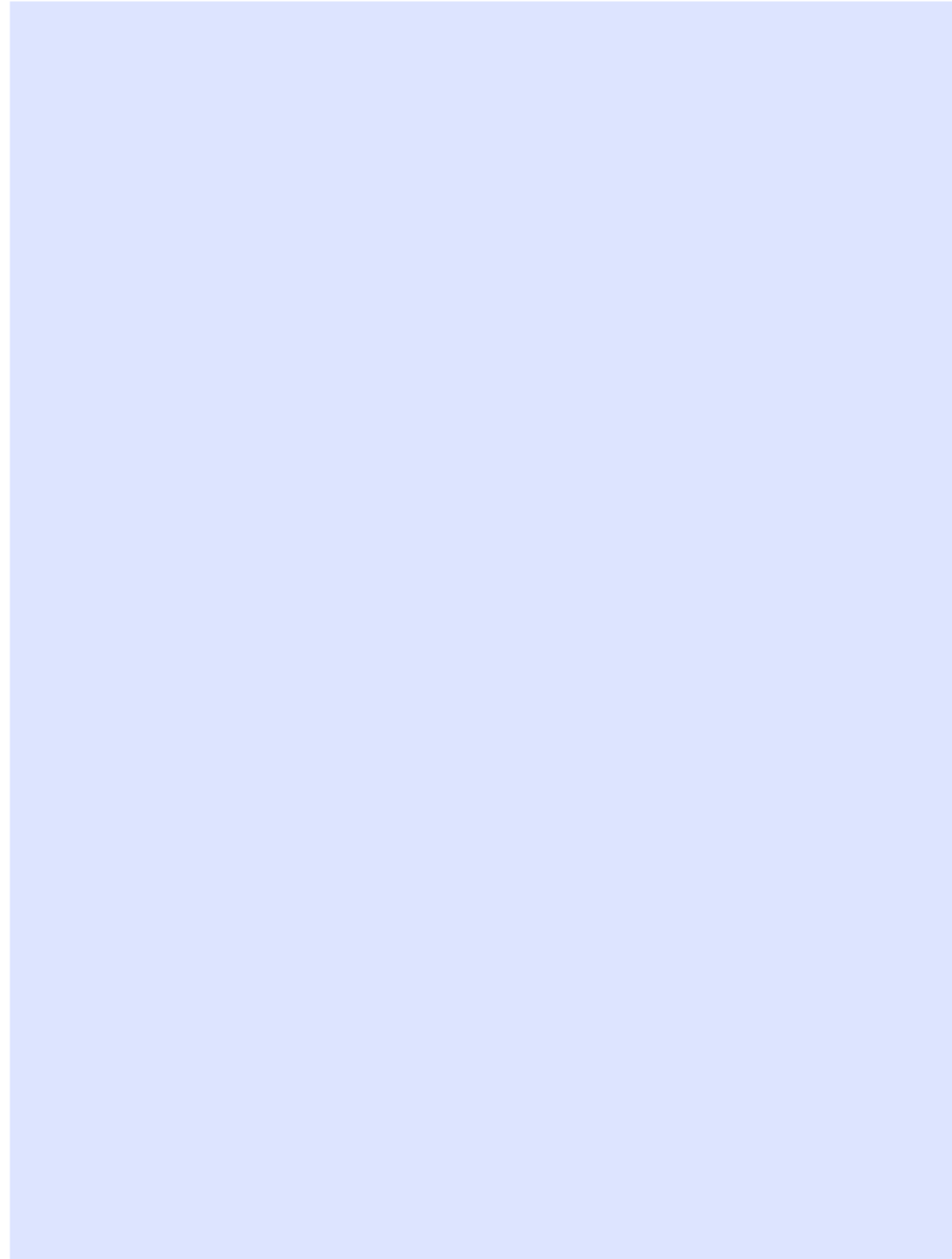
Budget Line 6. Contractual: List out any estimated costs with a description of work for each anticipated contract or subaward. *(This field is limited to 5,000 characters and spaces)*

- ✓ Federal funds can be used to reimburse for facility engineering, design costs, or installation of equipment.

Budget Line 7: Construction: Federal funds may not be used for construction; however, they may be included in the cooperator's share. *(This field is limited to 5,000 characters and spaces)*

- ✓ Federal funds cannot be used for construction of buildings (facilities).
- ✓ Construction costs incurred by the applicant can be used as leverage (non-federal dollars).

Budget Line 8. Other: Any costs under this category must be itemized with a description and an estimated cost. *(This field is limited 5,000 characters and spaces)*

A large, empty light blue rectangular area intended for itemizing costs. The area is completely blank, with no text or markings inside.

!! Feel free to put additional information as an Appendix !!

3. Cooperator Funding Table

If applicable, identify the value of cooperator contributions. Please value in-kind contributions and materials at reasonable and acceptable rates. Letters of support from partners specifying the amount of project contributions must be included in the Appendix of Part 1 of the application package.

| Cooperator Name | Cash | Materials | In-Kind Services | Total |
|------------------------|-------------|------------------|-------------------------|--------------|
| | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Totals | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |

Part 2: Required Financial Forms

The following forms need to be completed and submitted as a separate file apart from Part 1. Forms a - f below are located at the [Grants.gov website](https://www.grants.gov). Search the “Form Name” column for the appropriate form.

- a. SF-424: Application for Federal Assistance
https://apply07.grants.gov/apply/forms/sample/SF424_4_0-V4.0.pdf
- b. SF-424A: Budget Information for Non-Construction Programs
<https://apply07.grants.gov/apply/forms/sample/SF424A-V1.0.pdf>
- c. SF-424B: Assurances for Non-Construction Programs
<https://apply07.grants.gov/apply/forms/sample/SF424B-V1.1.pdf>
- d. USDA AD-1047: Certification Regarding Debarment and Suspension
https://apply07.grants.gov/apply/forms/sample/AD_1047-V1.0.pdf
- e. USDA AD-1049: Certification Regarding Drug-Free Workplace (or USDA AD-1052 for States and State agencies) https://apply07.grants.gov/apply/forms/sample/AD_1049_2_0-V2.0.pdf
- f. USDA AD-3030: Representations Regarding Felony Conviction and Tax Delinquent Status for Corporation Applicants https://apply07.grants.gov/apply/forms/sample/AD_3030_2_0-V2.0.pdf
- g. FS-1500-35: Certificate Regarding Lobbying Activities
<https://www.fs.usda.gov/nac/assets/documents/forms/fs-1500-35-certification-regarding-lobbying.docx>
- h. FS-1500-22: Financial Capability Questionnaire (see Financial Capability section)
https://www.fs.usda.gov/Internet/FSE_DOCUMENTS/stelprd3834433.docx (see Financial Capability section)

Appendices

Required

1. Resumes of project team members and highly relevant partners.
2. If applicable, a list of all other funds (federal, state, private) received, that are closely related to this financial request within the last 5 years (include agency, program name, and dollar amount).
3. A screen shot from [SAM.gov](https://sam.gov) showing either an active registration or that the registration process has been initiated in [SAM.gov](https://sam.gov).
4. Letters of financial support specifying financial commitment of non-federal funding contributions (cash or in-kind) to the project.

Optional

1. Copies of current contracts for the removal, disposal, or purchase of wood products from federal, tribal, state, county, city, or private lands.
2. Cost quotes from equipment manufacturers or firms for items or services directly related to the financial request for assistance.
3. Feedstock supply studies.
4. Letters of support for the project from land management agencies, tribal governments, or private landowners.

Reporting Requirements

- Program Reports: Quarterly performance reports are required for this program, describing performance to date, benchmarks, and identification of any barriers.
- Expenditure Reports: Quarterly financial reports (SF-425) are required for this program.



Addressing Questions and Discussion Items

Every effort will be made answer questions raised.

Additional information may require you contacting your **Regional Wood Innovations Coordinator**.

| States | USDA Forest Service Regional Contact | |
|--|--------------------------------------|---|
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